

# Data Protection Provisions for the B. Braun Extranet

## *(Data Privacy Statement)*

Dear **B. Braun Extranet** User,

Data protection is important to us and taken very seriously. We rely on a trusting co-operation with you and are taking great efforts to give you complete satisfaction in every respect – which, of course, also includes the handling of your personal data. By the present data protection provisions we would like to inform you about the way in which your personal data are processed. Our data protection provisions supplement the Terms of Use of the **B. Braun Extranet (in the following referred to as "Extranet")**.

The Owner of the **Extranet** and responsible organization in the terms of data protection is:

B. Braun Melsungen AG  
Carl-Braun-Strasse 1  
34212 Melsungen  
Germany  
Tel. +49 (0) 56 61-71 4044  
Fax +49 (0) 56 61-75 4044  
E-mail: [datenschutz@bbraun.com](mailto:datenschutz@bbraun.com)

### 1. General information about the processing of personal data

We collect, process and use your personal data in compliance with the provisions of the Data Privacy Act of the Federal Republic of Germany and the data protection rules of the European Union. Without your consent we will under no circumstances share your personal data with any third party for advertising or marketing purposes.

In our Company compliance of the legal provisions and of this Statement is monitored by our own data protection officer. The entire **Extranet** team has been trained in handling personal data and been bound to the adherence to the data protection rules.

If you have any queries regarding the processing of your personal data, you may directly contact our data protection officer who also will deal with requests for information, applications or complaints:

Peter Berg  
Data Protection Officer  
E-mail: [datenschutz@bbraun.com](mailto:datenschutz@bbraun.com)

### 2. Kind and extent of use of data

We exclusively employ your personal data to give you access to the voluntary services offered by B. Braun Melsungen AG and to provide you with target-group-specific information and functions. Access to the **Extranet** is restricted to people acting in pursuance of a trade, being self-employed or employed with either of these occupational groups

### 3. Storage of your personal data

#### 3.1 Mandatory information

In order to be able to use the functionality of the **Extranet** you must enter some personal data which we process and store, as on the basis of this information our service offer for you is geared to your requirements. Under "My Profile" you can administer your data any time. Please contact us by e-mailing <extranet@bbraun.com> if you wish to cancel your profile, since along with the cancellation of your data the complete access to the **Extranet** will be revoked.

*Notes:* For security reasons your login data (user name and password) may not be communicated to anybody else. Our employees will never ask you for this information. Please keep these data a secret and never share them with any third party. The minimum requirement for your personal password is a string of 8 characters with upper case and lower case letters. To ensure a higher degree of password security we recommend you to also use numerals and special characters. The decision concerning the choice of your password is your personal responsibility as an **Extranet** user.

#### 4. Interaction with B. Braun experts

Through the **Extranet** you can exchange information and directly link to employees of B. Braun Melsungen AG. New information in relation to your business network with B. Braun employees will be sent to the e-mail address you deposited with us.

#### 5. Cancellation of your personal data

We will only store your data as long as this is required or admissible according to legal provisions or in connection with our mutual business relation. After that all your personal data will be deleted, unless prohibited by any compulsory periods of safekeeping.

#### 6. Security measures

We have taken extensive measures to protect the security of your data as a user of the **Extranet**. In all service offers of the **Extranet** we use the industrial standard SSL (Secure Sockets Layer) to encrypt these data. Our EDP systems are provided with state-of-the-art protection against loss and abuse of data. In order to prevent unauthorized access to your personal data you are automatically disconnected from the **Extranet** after 60 minutes of inactivity.

#### 7. Links

These data protection provisions apply to any service offers and information made available on the **Extranet**. The **Extranet**, moreover, provides links to other web sites or applications. We do not assume any responsibility for the handling of your data by the providers of other websites or applications. When leaving the **Extranet** we, therefore, recommend you to ask all the providers of linked websites or applications for their data protection guidelines.

## 8. Cookies

For a proper and faultless representation of the voluntary services we use browser cookies or so-called "session IDs" on some pages of the **Extranet**. The use of such cookies is exclusively intended for the continuous improvement of our service; they are not used to personally identify the visitor of the **Extranet**, but only for the purpose of forming general conclusions within the special fields, functions and information provided.

## 9. Log files

We would like to point out to you that apart from the data entered by yourselves the IP address by which you visit our **Extranet** is stored and, if necessary, will be used for securing claims and giving evidence. IP address data are not employed in any other way, but protocolling is exclusively used as a preventive measure. It is always made sure that it is not possible to infer a concrete extranet user.

## 10. Retrievalability of the data protection provisions (*data privacy statement*)

The data protection provisions can be retrieved and printed from any page of the **Extranet** under the link "data protection".

## 11. Rules for the digital dialogue ("netiquette") in the B. Braun Extranet

Rules for participants:

- Present your case in a fair way. Stay objective and don't get personal.
- Refrain from making contributions of punishable, discriminating, racist, offensive, insulting or commercial contents or with reference to pages of such contents.
- Do not post unnecessarily long texts – and images only if absolutely necessary.
- Do not post any private data of third parties, such as names, addresses, telephone numbers or e-mail addresses.
- Observe third-party rights (in particular personal rights, privacy laws and copyright) when posting information having been addressed to you personally or texts written by other people or when publishing somebody else's forum contributions. Consider that you will be liable in case of a violation of third-party rights.

Owner's rights and duties:

- The Owner may permanently archive contributions in the forum, process, shift, and close or delete topics and contributions. No claims may be laid to such measures.
- Participants contravening the general rules of "netiquette" may be excluded from the community.
- The Owner is not liable for the material and legal correctness of contributions or of the contents of pages to which participants refer in their contributions.